55215 SharePoint Online Power User

Category: Modern Workplace & M365 | **Vendor:** Microsoft Technical

Duration: 32.00 hours (4 days) **26.0 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

Course Information

Delivery Format: Instructor Led - Online

Course Overview

Did you know that 80% of Fortune 500 companies use SharePoint to power collaboration and manage content across teams? It’s a powerful platform—but without the right training, it’s easy to feel lost in the complexity. The 55215 SharePoint Online Power User Course helps you take control of your SharePoint sites with practical, hands-on instruction designed for real business users. You’ll learn how to build, organize, and manage sites that actually work for your team—while picking up best practices and learning what to avoid along the way. Through live demos and guided exercises, you’ll gain the skills and confidence to make SharePoint Online a productive, user-friendly hub for your organization.

About This Course

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Who Should Attend

This course is intended for both novice and experienced SharePoint users who wish to make full use of SharePoint Online.

Prerequisites & Entry Requirements

General Prerequisites:

Microsoft SharePoint 2016 - Site User

Learning Outcomes

Upon successful completion of this course, participants will be able to:

This course teaches you how to effectively plan, build, and manage SharePoint Online sites for your team or department. You'll learn how to create site structures, manage content, configure permissions, and use apps and views to organize information. The course also covers how to build pages, leverage social tools for communication, and use SharePoint's powerful search features to find people and documents—giving you the skills to confidently lead SharePoint usage within your team.

Detailed Course Outline

SharePoint Online Fundamentals

- Office 365 overview
- SharePoint Online interface
- Understanding permissions and roles

Creating and Managing Sites

- Creating subsites and applying templates
- Configuring site structure and navigation

Web Pages and Content

- Working with classic and modern pages
- Using web parts and layout options

Working with Apps

- Lists and libraries
- Managing views and content organization

Business Process Automation

- Intro to Power Automate (Flow)
- Building basic automation workflows
- Power Apps integration

Permissions and Security

- Configuring access levels and sharing
- Managing site and item-level security

Search and Content Management

- Using metadata and content types
- Implementing content management strategies

Upcoming Schedule

Available training dates for 55215 SharePoint Online Power User:

Start Date	End Date	Location	Delivery	Price
01 Dec 2026	04 Dec 2026	Online	Virtual	€2,495.00
11 Jan 2027	14 Jan 2027	Online	Virtual	€2,495.00

Frequently Asked Questions

Q: What delivery options are available for 55215 SharePoint Online Power User?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

Q: How many CPD hours does this course provide?

The 4-day 55215 SharePoint Online Power User course provides up to 26.0 CPD hours of structured learning. CPD certificates can be provided upon request.

Q: What is the duration of the 55215 SharePoint Online Power User training?

The training takes place over 4 day(s), with each day lasting approximately 32.00 hours including breaks for lunch and refreshments.

Q: Do you provide corporate training for 55215 SharePoint Online Power User?

Yes, we provide corporate training, dedicated training, and closed classes for 55215 SharePoint Online Power User. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

Q: Why choose Nexus Human for 55215 SharePoint Online Power User?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your 55215 SharePoint Online Power User training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

Nexus Human

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