55238 SharePoint Online for Administrators

Category: Modern Workplace & M365 | **Vendor:** Microsoft Technical

Duration: 24.00 hours (3 days) **19.5 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

Course Information

Delivery Format: Instructor Led - Online

Course Overview

With more than 250,000 organizations worldwide and 85% of Fortune 500 companies relying on Microsoft® SharePoint® for collaboration and content management, its value in modern enterprise is undeniable. The SharePoint Online for Administrators course equips you to become a skilled administrator who can configure, optimize, and secure SharePoint Online within Microsoft 365 environments. You'll dive into SharePoint's architecture with hands-on learning across site collections, user profiles, taxonomy setup, apps, and compliance tools. The course also emphasizes critical areas such as data connectivity, storage management, and search configuration to support seamless collaboration.

About This Course

With more than 250,000 organizations worldwide and 85% of Fortune 500 companies relying on Microsoft® SharePoint® for collaboration and content management, its value in modern enterprise is undeniable. The SharePoint Online for Administrators course equips you to become a skilled administrator who can configure, optimize, and secure SharePoint Online within Microsoft 365 environments. You'll dive into SharePoint's architecture with hands-on learning across site collections, user profiles, taxonomy setup, apps, and compliance tools. The course also emphasizes critical areas such as data connectivity, storage management, and search configuration to support seamless collaboration.

Who Should Attend

This course is designed for Administrators who need to setup, configure and manage SharePoint Online as part of their Office 365 Administration.

Learning Outcomes

Upon successful completion of this course, participants will be able to:

By the end of this training, you'll be prepared to administer SharePoint Online environments, manage hybrid integrations, and deliver a secure, scalable digital workplace that meets your organization's collaboration and governance needs. Skills gained include: Understand the architecture and key components of SharePoint Online Configure site collections, storage, user profiles, and social features Set up data connectivity, search, taxonomy, and enterprise content management Deploy apps and configure data loss prevention and information rights management Manage advanced options and features in SharePoint Online

Detailed Course Outline

Module 1: Introduction to Office 365 and SharePoint Online

- Office 365 Admin Center and reporting
- SharePoint management tools and PowerShell
- On-premises vs. SharePoint Online
- User identity and hybrid scenarios
- OneDrive and Yammer redirection
- Hybrid search and taxonomy

Module 2: Working with Site Collections

- Admin centers overview
- Creating and securing site collections
- Storage configuration and recovery
- External sharing and PowerShell management

Module 3: Managing User Profiles

- Profile service and property mapping
- Custom profile properties and audiences
- My Site configuration and newsfeed options
- Email notifications and cleanup settings

Module 4: Working with Data Connections

- Overview of PowerApps, Flow, and Power BI
- BDC and secure store service configuration
- Cloud/on-premise service connections
- External content types and lists

Module 5: Managing the Term Store

- Terms, term sets, and CSV imports
- PowerShell and CSOM term management
- Synonyms, pinning, and delegated admin

Module 6: Configuring Search

- Classic vs. Modern search
- Managed properties and result sources
- Query rules and promoted results
- Export/import of search configurations

Module 7: Configuring Apps

- App Catalog and marketplace apps
- Licensing and usage monitoring
- Store access settings

Module 8: Enterprise Content Management in SharePoint Online

- ECM components and compliance options
- In-place records and records center
- Compliancy and eDiscovery centers
- Data loss prevention and governance

Module 9: Manage Options for SharePoint Online

- OneDrive and Yammer features
- Information Rights Management
- Site classification and early release options
- Access control

Upcoming Schedule

Available training dates for 55238 SharePoint Online for Administrators:

Start Date	End Date	Location	Delivery	Price
30 Nov 2026	02 Dec 2026	Online	Virtual	€1,895.00
04 Jan 2027	06 Jan 2027	Online	Virtual	€1,895.00

Frequently Asked Questions

Q: What delivery options are available for 55238 SharePoint Online for Administrators?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

Q: How many CPD hours does this course provide?

The 3-day 55238 SharePoint Online for Administrators course provides up to 19.5 CPD hours of structured learning. CPD certificates can be provided upon request.

Q: What is the duration of the 55238 SharePoint Online for Administrators training?

The training takes place over 3 day(s), with each day lasting approximately 24.00 hours including breaks for lunch and refreshments.

Q: Do you provide corporate training for 55238 SharePoint Online for Administrators?

Yes, we provide corporate training, dedicated training, and closed classes for 55238 SharePoint Online for Administrators. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

Q: Why choose Nexus Human for 55238 SharePoint Online for Administrators?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your 55238 SharePoint Online for Administrators training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

Nexus Human

Professional Training & Development

Email: info@nexushuman.com

Website: www.nexushuman.com

Phone: +353 1 889 8700 (Ireland) | +44 20 8142 8961 (UK)

© 2026 Nexus Human. All rights reserved. This brochure was generated on 13/11/2026.