Eliciting Requirements

Category: Project Management & Business Skills | **Vendor:** Various

Duration: 8.00 hours (1 days) **6.5 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

Course Information

Delivery Format: Instructor Led - Online

Course Overview

The crux of effective requirement elicitation in any project is understanding and delivering what stakeholders truly need—even when those needs differ from what they initially state. Strong elicitation skills help business analysts and project professionals distinguish between real and stated needs. In organizations where elicitation is approached with skill and structure, stakeholders benefit from shared expectations and clearer communication, while teams experience more collaborative, efficient, and productive project environments. This requirement elicitation course builds core competencies in elicitation techniques, helping participants gather, analyze, and document requirements accurately and efficiently. Whether you're new to business analysis or a seasoned business analyst, this course equips you to elicit requirements with confidence and precision across any domain or project management context. Note: This course has been approved by PMI for 7 PDUs and by IIBA for 7 CDUs.

About This Course

The crux of effective requirement elicitation in any project is understanding and delivering what stakeholders truly need—even when those needs differ from what they initially state. Strong elicitation skills help business analysts and project professionals distinguish between real and stated needs. In organizations where elicitation is approached with skill and structure, stakeholders benefit from shared expectations and clearer communication, while teams experience more collaborative, efficient, and productive project environments. This requirement elicitation course builds core competencies in elicitation techniques, helping participants gather, analyze, and document requirements accurately and efficiently. Whether you're new to business analysis or a seasoned business analyst, this course equips you to elicit requirements with confidence and precision across any domain or project management context. Note: This course has been approved by PMI for 7 PDUs and by IIBA for 7 CDUs.

Who Should Attend

This course is ideal for professionals involved in **eliciting requirements**, needs, business rules, assumptions, and other critical project information. Whether working in predictive or adaptive frameworks, participants will leave with enhanced elicitation skills that drive success in real-world projects. It is especially valuable for:

- Business analysts and project managers
- Systems or software engineers
- Product owners and team leads
- Anyone working in project management or solution design roles

Learning Outcomes

Upon successful completion of this course, participants will be able to:

Understand the fundamentals of elicitation and the requirement elicitation process in business and software development environments. Identify the business and project context for eliciting requirements, including stakeholder roles and domain considerations. Learn how to develop effective questions that elicit the right information at the right time using proven elicitation techniques such as interviews, observation, and prototyping. Identify the essential steps to conduct successful elicitation sessions and foster stakeholder engagement throughout the process. Analyze and assess what information to document and how to confirm elicitation results for alignment and clarity. Improve your ability to gather and analyze both functional and non-functional requirements to support optimal solutions. Understand how requirement elicitation fits into the broader business analysis lifecycle and improves overall project outcomes. Enhance your professional profile with a certificate of completion and practical skills in requirements gathering and analysis.

Detailed Course Outline

Elicitation Overview

- Elicitation Versus ""Gathering""
- Who Elicits and What is Elicited
- Elicitation Roadblocks
- Elicitation Framework

Requirements Overview

- Requirements Versus Expectations
- Types of Requirements
- Requirements and Design
- Business Rules

Prepare for Elicitation

- Elicitation Prep Considerations
- Top Six Elicitation Techniques
- Preparation Tips and Techniques

Develop Elicitation Questions

- Types of Questions
- Recognizing Flawed Questions
- Developing Strategies for Using Different Question Types
- Questions to Elicit Different Types of Requirements

Conduct the Elicitation Session

- Opening the Session
- Effectively Running the Session
- Asking the Right Types of Questions
- Capturing Session Results
- Closing the Session

Confirm Elicitation Results

- Getting Confirmation
- Final Tips

Frequently Asked Questions

Q: What delivery options are available for Eliciting Requirements?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

Q: How many CPD hours does this course provide?

The 1-day Eliciting Requirements course provides up to 6.5 CPD hours of structured learning. CPD certificates can be provided upon request.

Q: What is the duration of the Eliciting Requirements training?

The training takes place over 1 day(s), with each day lasting approximately 8.00 hours including breaks for lunch and refreshments.

Q: Do you provide corporate training for Eliciting Requirements?

Yes, we provide corporate training, dedicated training, and closed classes for Eliciting Requirements. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

Q: Why choose Nexus Human for Eliciting Requirements?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your Eliciting Requirements training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

Nexus Human

Professional Training & Development

Email: info@nexushuman.com

Website: www.nexushuman.com

Phone: +353 1 889 8700 (Ireland) | +44 20 8142 8961 (UK)

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