Gemini for Google Workspace

Category: AI, Data & Analytics | **Vendor:** Google Cloud

Duration: 1.00 hours (1 days) **0.8 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

Course Information

Delivery Format: vILT

Course Overview

Boost productivity with Gemini for Google Workspace, leveraging AI to generate, refine, and optimize emails, documents, and presentations. Streamline collaboration with AI-powered search, meeting notes, and automation. Unlock smarter workflows with NotebookLM and Agentspace for AI-driven insights.

About This Course

Boost productivity with Gemini for Google Workspace, leveraging AI to generate, refine, and optimize emails, documents, and presentations. Streamline collaboration with AI-powered search, meeting notes, and automation. Unlock smarter workflows with NotebookLM and Agentspace for AI-driven insights.

Learning Outcomes

Upon successful completion of this course, participants will be able to:

Course ObjectivesWrite and refine emails using Gemini in Gmail.Develop and refine written content using Gemini in Google Docs.Create images with Gemini in Google Slides.Create plans and trackers for projects with Gemini in Google Sheets.Create custom meeting backgrounds with Gemini in Google Meet.Summarize files, search for content, and synthesize relevant information across multiple sources using Gemini in Google Drive.Personalize an AI assistant with NotebookLM.Discover a platform that combines search and AI agents across all enterprise data sources with Agentspace., Course ObjectivesWrite and refine emails using Gemini in Gmail.Develop and refine written content using Gemini in Google Docs.Create images with Gemini in Google Slides.Create plans and trackers for projects with Gemini in Google Sheets.Create custom meeting backgrounds with Gemini in Google Meet.Summarize files, search for content, and synthesize relevant information across multiple sources using Gemini in Google Drive.Personalize an AI assistant with NotebookLM.Discover a platform that combines search and AI agents across all enterprise data sources with Agentspace., Course ObjectivesWrite and refine emails using Gemini in Gmail.Develop and refine written content using Gemini in Google Docs.Create images with Gemini in Google Slides.Create plans and trackers for projects with Gemini in Google Sheets.Create custom meeting backgrounds with Gemini in Google Meet.Summarize files, search for content, and synthesize relevant information across multiple sources using Gemini in Google Drive.Personalize an AI assistant with NotebookLM.Discover a platform that combines search and AI agents across all enterprise data sources with Agentspace., Course ObjectivesWrite and refine emails using Gemini in Gmail.Develop and refine written content using Gemini in Google Docs.Create images with Gemini in Google Slides.Create plans and trackers for projects with Gemini in Google Sheets.Create custom meeting backgrounds with Gemini in Google Meet.Summarize files, search for content, and synthesize relevant information across multiple sources using Gemini in Google Drive.Personalize an AI assistant with NotebookLM.Discover a platform that combines search and AI agents across all enterprise data sources with Agentspace., Course ObjectivesWrite and refine emails using Gemini in Gmail.Develop and refine written content using Gemini in Google Docs.Create images with Gemini in Google Slides.Create plans and trackers for projects with Gemini in Google Sheets.Create custom meeting backgrounds with Gemini in Google Meet.Summarize files, search for content, and synthesize relevant information across multiple sources using Gemini in Google Drive.Personalize an AI assistant with NotebookLM.Discover a platform that combines search and AI agents across all enterprise data sources with Agentspace., Course ObjectivesWrite and refine emails using Gemini in Gmail.Develop and refine written content using Gemini in Google Docs.Create images with Gemini in Google Slides.Create plans and trackers for projects with Gemini in Google Sheets.Create custom meeting backgrounds with Gemini in Google Meet.Summarize files, search for content, and synthesize relevant information across multiple sources using Gemini in Google Drive.Personalize an AI assistant with NotebookLM.Discover a platform that combines search and AI agents across all enterprise data sources with Agentspace., Course ObjectivesWrite and refine emails using Gemini in Gmail.Develop and refine written content using Gemini in Google Docs.Create images with Gemini in Google Slides.Create plans and trackers for projects with Gemini in Google Sheets.Create custom meeting backgrounds with Gemini in Google Meet.Summarize files, search for content, and synthesize relevant information across multiple sources using Gemini in Google Drive.Personalize an AI assistant with NotebookLM.Discover a platform that combines search and AI agents across all enterprise data sources with Agentspace., Course ObjectivesWrite and refine emails using Gemini in Gmail.Develop and refine written content using Gemini in Google Docs.Create images with Gemini in Google Slides.Create plans and trackers

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Detailed Course Outline

Introduction to Gemini for Google Workspace, Gemini in Gmail, Gemini in Google Docs, Gemini in Google Slides, Gemini in Google Sheets, Gemini in Google Meet, Gemini in Google Drive, Appendix: NotebookLM and Agentspace

Upcoming Schedule

Available training dates for Gemini for Google Workspace:

Start Date	End Date	Location	Delivery	Price
09 Dec 2026	09 Dec 2026	Online	Virtual	€900.00

Frequently Asked Questions

Q: What delivery options are available for Gemini for Google Workspace?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

Q: How many CPD hours does this course provide?

The 1-day Gemini for Google Workspace course provides up to 0.8 CPD hours of structured learning. CPD certificates can be provided upon request.

Q: What is the duration of the Gemini for Google Workspace training?

The training takes place over 1 day(s), with each day lasting approximately 1.00 hours including breaks for lunch and refreshments.

Q: Do you provide corporate training for Gemini for Google Workspace?

Yes, we provide corporate training, dedicated training, and closed classes for Gemini for Google Workspace. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

Q: What related terms do people search for?

Popular related searches include: Gemini for Google Workspace, Google Cloud, vILT

Q: Why choose Nexus Human for Gemini for Google Workspace?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your Gemini for Google Workspace training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

Nexus Human

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