MS-4023 Explore Microsoft 365 Copilot Chat

Category: AI, Data & Analytics | **Vendor:** Microsoft Apps

Duration: 4.00 hours (1 days) **3.3 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

Course Information

Delivery Format:	Instructor Led - Online
Certification:	Microsoft Applied Skills: Transform Ideas into Action with Copilot Chat
Related Exam:	MS-4023

Course Overview

MS-4023: Transform Ideas into Action with Copilot Chat teaches learners how to get started with Microsoft 365 Copilot Chat, craft effective prompts, and use its AI-powered features to enhance productivity, streamline work, and collaborate securely in real-time.

About This Course

MS-4023: Transform Ideas into Action with Copilot Chat teaches learners how to get started with Microsoft 365 Copilot Chat, craft effective prompts, and use its AI-powered features to enhance productivity, streamline work, and collaborate securely in real-time.

Who Should Attend

MS-4023: Transform Ideas into Action with Copilot Chat is designed for business users and anyone interested in learning the basics of Microsoft 365 Copilot Chat to enhance their daily work and productivity.

Prerequisites & Entry Requirements

General Prerequisites:

You should be familiar with using Microsoft 365 Copilot, and other Microsoft 365 apps.

Detailed Course Outline

1 - Get started with Microsoft 365 Copilot Chat

- Understand Microsoft 365 Copilot Chat
- Access Microsoft 365 Copilot Chat
- Utilize Microsoft 365 Copilot Chat
- Keep your data safe while using Copilot Chat
- Module assessment

2 - Write effective prompts to achieve optimal results

- Write an effective prompt
- Review prompting best practices
- Discover, share, and save prompts with Copilot Prompt Gallery
- Module assessment

3 - Work smarter with Microsoft 365 Copilot Chat

- Enhance productivity and creativity with enterprise-ready AI Chat
- Format and collaborate on Copilot responses with Microsoft 365 Copilot Pages
- Simplify workflows and automate tasks with Agents in Copilot Chat
- Copilot Chat in Microsoft 365 apps
- Module assessment

□□ Certification Path

Microsoft Applied Skills: Transform Ideas into Action with Copilot Chat

Exam: MS-4023

Upcoming Schedule

Available training dates for MS-4023 Explore Microsoft 365 Copilot Chat:

Start Date	End Date	Location	Delivery	Price
20 Nov 2026	20 Nov 2026	Online	Virtual	€495.00

Frequently Asked Questions

Q: What delivery options are available for MS-4023 Explore Microsoft 365 Copilot Chat?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

Q: What certification does this course prepare me for?

The MS-4023 Explore Microsoft 365 Copilot Chat course helps prepare you for the Microsoft Applied Skills: Transform Ideas into Action with Copilot Chat certification path.

Q: Which exam does this course prepare me for?

This course prepares you for the MS-4023 official exam. You can take this exam at any exam center across United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online wherever you are located.

Q: How many CPD hours does this course provide?

The 1-day MS-4023 Explore Microsoft 365 Copilot Chat course provides up to 3.3 CPD hours of structured learning. CPD certificates can be provided upon request.

Q: What is the duration of the MS-4023 Explore Microsoft 365 Copilot Chat training?

The training takes place over 1 day(s), with each day lasting approximately 4.00 hours including breaks for lunch and refreshments.

Q: Do you provide corporate training for MS-4023 Explore Microsoft 365 Copilot Chat?

Yes, we provide corporate training, dedicated training, and closed classes for MS-4023 Explore Microsoft 365 Copilot Chat. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

Q: What related terms do people search for?

Popular related searches include: MS-4023: Transform Ideas into Action with Copilot Chat, Microsoft, vILT, MS-4023

Q: Why choose Nexus Human for MS-4023 Explore Microsoft 365 Copilot Chat?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your MS-4023 Explore Microsoft 365 Copilot Chat training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

Nexus Human

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