# SharePoint - Advanced Site Owner (Modern Experience)

**Category:** Modern Workplace & M365 | **Vendor:** Microsoft Apps

**Duration:** 8.00 hours (1 days) **6.5 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

## Course Information

**Delivery Format:** Instructor Led - Online

## Course Overview

Microsoft® SharePoint®, in conjunction with the Microsoft 365™ productivity and office automation suite, provides tools to create and manage a corporate intranet, facilitate content sharing and collaboration, and enable users to create, access, store, and track documents and data in a central location. Users who already have experience as SharePoint site members and owners may be ready to move on to more advanced site-building tasks such as using custom site templates, custom themes, applying advanced permissions settings, improving security, and preparing sites to support governance and compliance. Advanced site builders may be ready to undertake more advanced site management tasks, working in conjunction with their SharePoint Administrator to create and use custom site templates, term sets and metadata, manage information governance and compliance, and get deeper into SharePoint security configuration. This course focuses on these advanced site-building and administration tasks.

## About This Course

Microsoft® SharePoint®, in conjunction with the Microsoft 365™ productivity and office automation suite, provides tools to create and manage a corporate intranet, facilitate content sharing and collaboration, and enable users to create, access, store, and track documents and data in a central location. Users who already have experience as SharePoint site members and owners may be ready to move on to more advanced site-building tasks such as using custom site templates, custom themes, applying advanced permissions settings, improving security, and preparing sites to support governance and compliance. Advanced site builders may be ready to undertake more advanced site management tasks, working in conjunction with their SharePoint Administrator to create and use custom site templates, term sets and metadata, manage information governance and compliance, and get deeper into SharePoint security configuration. This course focuses on these advanced site-building and administration tasks.

## Who Should Attend

This course is designed for students who already have experience creating Modern SharePoint sites and populating them with content, who want to learn advanced features to extend SharePoint's capabilities, make information easier to find and manage, use SharePoint features to improve governance and compliance, and improve the security of information and services within the SharePoint environment.

### Prerequisites & Entry Requirements

**General Prerequisites:**

To ensure your success in this course, you should have SharePoint site user skills such as the ability to view and enter data in SharePoint lists and libraries, and to navigate a typical SharePoint site. You should also have intermediate site builder skills such as the ability to create a SharePoint site, apply a site template, populate sites with pages, create lists and libraries, and connect a site to a hub site.

## Learning Outcomes

**Upon successful completion of this course, participants will be able to:**

Create a custom site template to reduce the time spent creating similarly configured SharePoint sites. Configure managed metadata, including custom term sets, content types, and metadata-based navigation. Control access through permissions. Improve overall security of sites, lists, libraries, folders, list items, and documents.

## Detailed Course Outline

### Lesson 1: Creating Custom Site Templates

- Topic A: Prepare a Site Script
- Topic B: Generate and Use a Custom Site Template

### Lesson 2: Managing Content Services

- Topic A: Plan and Configure Managed Metadata
- Topic B: Create and Manage Content Types
- Topic C: Use Managed Metadata for Navigation and Filtering

### Lesson 3: Controlling Access Through Permissions

- Topic A: Assign Permissions
- Topic B: Manage Permissions Inheritance

### Lesson 4: Improving Security

- Topic A: Manage Access at the Site Level
- Topic B: Manage Access at the Tenant Level

# Upcoming Schedule

**Available training dates for SharePoint - Advanced Site Owner (Modern Experience):**

| Start Date | End Date | Location | Delivery | Price |
|---|---|---|---|---|
| 21 Dec 2026 | 21 Dec 2026 | Online | Virtual | €495.00 |

# Frequently Asked Questions

### Q: What delivery options are available for SharePoint - Advanced Site Owner (Modern Experience)?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

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### Q: How many CPD hours does this course provide?

The 1-day SharePoint - Advanced Site Owner (Modern Experience) course provides up to 6.5 CPD hours of structured learning. CPD certificates can be provided upon request.

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### Q: What is the duration of the SharePoint - Advanced Site Owner (Modern Experience) training?

The training takes place over 1 day(s), with each day lasting approximately 8.00 hours including breaks for lunch and refreshments.

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### Q: Do you provide corporate training for SharePoint - Advanced Site Owner (Modern Experience)?

Yes, we provide corporate training, dedicated training, and closed classes for SharePoint - Advanced Site Owner (Modern Experience). Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

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### Q: Why choose Nexus Human for SharePoint - Advanced Site Owner (Modern Experience)?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

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### Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your SharePoint - Advanced Site Owner (Modern Experience) training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.


## Nexus Human

**Professional Training & Development**

Email: info@nexushuman.com

Website: www.nexushuman.com

Phone: +353 1 889 8700 (Ireland) | +44 20 8142 8961 (UK)


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