Tableau Desktop - Part 1

Category: AI, Data & Analytics | **Vendor:** Tableau

Duration: 16.00 hours (2 days) **13.0 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

Course Information

Delivery Format:	Instructor Led - Online
Related Exam:	Tableau Desktop Specialist; Tableau Certified Data Analyst certification (by passing the Tableau Certified Data Analyst

Course Overview

Drowning in spreadsheets and scattered data, but struggling to find clear answers? Many professionals waste hours searching for insights, only to end up with confusing reports and missed opportunities. Tableau Desktop: Part 1 provides the solution with a hands-on course that empowers you to connect, analyze, and visualize data, transforming chaos into compelling dashboards and actionable insights—no coding required. With over 90% of the world’s data created in just the last two years, the ability to turn raw information into meaningful insights has become a critical skill. Tableau is the industry-leading platform for intuitive data analysis and visualization, trusted by organizations worldwide. In this course, you’ll learn how to build interactive dashboards, create dynamic reports, and tell clear data-driven stories that inform smarter decisions. Whether you’re new to data visualization or preparing for Tableau certification, you’ll leave with the skills to make a measurable impact.

About This Course

Drowning in spreadsheets and scattered data, but struggling to find clear answers? Many professionals waste hours searching for insights, only to end up with confusing reports and missed opportunities. Tableau Desktop: Part 1 provides the solution with a hands-on course that empowers you to connect, analyze, and visualize data, transforming chaos into compelling dashboards and actionable insights—no coding required. With over 90% of the world's data created in just the last two years, the ability to turn raw information into meaningful insights has become a critical skill. Tableau is the industry-leading platform for intuitive data analysis and visualization, trusted by organizations worldwide. In this course, you'll learn how to build interactive dashboards, create dynamic reports, and tell clear data-driven stories that inform smarter decisions. Whether you're new to data visualization or preparing for Tableau certification, you'll leave with the skills to make a measurable impact.

Who Should Attend

This course is ideal for anyone who works with data and wants to communicate insights more effectively, including:

- Professionals who use desktop or web-based data-management tools for numerical or general data analysis
- Individuals responsible for capturing and reporting on data to peers, executives, or clients
- Those who need to create data visualizations for reports or explain data analysis through visuals
- Anyone aiming to communicate complex findings clearly through interactive dashboards and stories
- Students or professionals planning to earn the Tableau Desktop Specialist certification (by passing the Tableau Desktop Specialist exam)
- Those preparing for the Tableau Certified Data Analyst certification (by passing the Tableau Certified Data Analyst exam)

Prerequisites & Entry Requirements

General Prerequisites:

To ensure your success in this course, you should have experience managing data with Microsoft® Excel® or Google Sheets™.

Optionally, having experience with other data analytics tools, such as Google Analytics™ or Customer Relationship Management (CRM) tools, as well as an understanding of database design concepts or a background in statistical analysis, will help you get even more out of Tableau.

Learning Outcomes

Upon successful completion of this course, participants will be able to:

This course equips you with the essential Tableau skills to analyze data, build dashboards, and prepare for the Tableau Desktop Specialist certification exam. You will learn to: Navigate Tableau and configure core functions with confidence Connect to data sources, prepare data, and manage fields effectively Create and customize impactful visualizations and dashboards Apply filters, groups, and annotations to highlight key insights Build the knowledge needed to succeed on the Tableau Desktop Specialist exam

Detailed Course Outline

Lesson 1: Tableau Fundamentals

- Overview of Tableau
- Navigate the Tableau Desktop Interface

Lesson 2: Connecting to and Preparing Data

- Connect to Data
- Save Workbook and Extract Files
- Build a Data Model
- Prepare Data for Analysis

Lesson 3: Exploring Data with Views and Visualizations

- Create Views and Visualizations
- Edit Visualizations to Support Data Analysis
- Create and Use Hierarchies
- Perform Quick Table Calculations

Lesson 4: Managing, Sorting, and Grouping Data

- Manage Fields
- Sort Data
- Group Data

Lesson 5: Saving, Publishing, and Sharing Data

- Save Data Sources
- Publish Data Sources
- Share and Publish Workbooks

Lesson 6: Filtering Data

- Configure Basic Filters
- Configure Advanced Filter Options
- Create Interactive Filters

Lesson 7: Customizing Visualizations

- Format and Annotate Views
- Emphasize Data in Visualizations
- Create Animated Workbooks
- Apply Best Practices for Visual Design

Lesson 8: Creating and Enhancing Dashboards

- Create Dashboards
- Enhance Dashboards with Actions
- Create Mobile Dashboards

Lesson 9: Creating and Enhancing Stories

- Create Stories
- Enhance Stories with Tooltips

Upcoming Schedule

Available training dates for Tableau Desktop - Part 1:

Start Date	End Date	Location	Delivery	Price
07 Jan 2027	08 Jan 2027	Online	Virtual	€1,400.00

Frequently Asked Questions

Q: What delivery options are available for Tableau Desktop - Part 1?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

Q: Which exam does this course prepare me for?

This course prepares you for the Tableau Desktop Specialist; Tableau Certified Data Analyst certification (by passing the Tableau Certified Data Analyst official exam. You can take this exam at any exam center across United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online wherever you are located.

Q: How many CPD hours does this course provide?

The 2-day Tableau Desktop - Part 1 course provides up to 13.0 CPD hours of structured learning. CPD certificates can be provided upon request.

Q: What is the duration of the Tableau Desktop - Part 1 training?

The training takes place over 2 day(s), with each day lasting approximately 16.00 hours including breaks for lunch and refreshments.

Q: Do you provide corporate training for Tableau Desktop - Part 1?

Yes, we provide corporate training, dedicated training, and closed classes for Tableau Desktop - Part 1. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

Q: Why choose Nexus Human for Tableau Desktop - Part 1?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your Tableau Desktop - Part 1 training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

Nexus Human

Professional Training & Development

Email: info@nexushuman.com

Website: www.nexushuman.com

Phone: +353 1 889 8700 (Ireland) | +44 20 8142 8961 (UK)

© 2026 Nexus Human. All rights reserved. This brochure was generated on 13/11/2026.