Zoom Meetings (v1.0)

Category: Modern Workplace & M365 | **Vendor:** Logical Operations

Duration: 4.00 hours (1 days) **3.3 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

Course Information

Delivery Format: Instructor Led - Online

Course Overview

With people transitioning to working remotely, virtual meetings have become the norm and, as a result, the Zoom video conferencing tool is gaining attention and usage. If Zoom has become part of your professional or personal life, this course will help you be a more confident and productive Zoom user. In this course, you will participate in and host Zoom meetings, use Zoom productivity tools such as breakout rooms and contacts, and apply Zoom security and personalization.

About This Course

With people transitioning to working remotely, virtual meetings have become the norm and, as a result, the Zoom video conferencing tool is gaining attention and usage. If Zoom has become part of your professional or personal life, this course will help you be a more confident and productive Zoom user. In this course, you will participate in and host Zoom meetings, use Zoom productivity tools such as breakout rooms and contacts, and apply Zoom security and personalization.

Who Should Attend

This course is designed for business professionals in any functional role who need to participate in Zoom meetings and webinars, and who may also be called on to host Zoom events.

Learning Outcomes

Upon successful completion of this course, participants will be able to:

In this course, you will participate in and host Zoom meetings to collaborate with others. You will:

Use Zoom as a meeting participant.

Use Zoom to host meetings.

Customize Zoom settings.

Manage Zoom contacts.

Detailed Course Outline

Using Zoom as a Meeting Participant

- Topic A: Join a Zoom Meeting
- Topic B: Participate in a Zoom Meeting
- Topic C: Collaborate in a Meeting

Using Zoom to Host Meetings

- Topic A: Schedule a Meeting
- Topic B: Host a Meeting
- Topic C: Use Breakout Rooms
- Topic D: Compare Meetings and Webinars

Customizing Zoom

- Topic A: Customize Settings in the Zoom Web Portal
- Topic B: Customize Zoom Desktop Client Settings

Managing Zoom Contacts

- Topic A: Add Zoom Contacts
- Topic B: Chat with Zoom Contacts

Additional Course Details

Nexus Humans Zoom Meetings (v1.0) training program is a workshop that presents an invigorating mix of sessions, lessons, and masterclasses meticulously crafted to propel your learning expedition forward.

This immersive bootcamp-style experience boasts interactive lectures, hands-on labs, and collaborative hackathons, all strategically designed to fortify fundamental concepts.

Guided by seasoned coaches, each session offers priceless insights and practical skills crucial for honing your expertise. Whether you're stepping into the realm of professional skills or a seasoned professional, this comprehensive course ensures you're equipped with the knowledge and prowess necessary for success.

While we feel this is the best course for the Zoom Meetings (v1.0) course and one of our Top 10 we encourage you to read the course outline to make sure it is the right content for you.

Additionally, private sessions, closed classes or dedicated events are available both live online and at our training centres in Dublin and London, as well as at your offices anywhere in the UK, Ireland or across EMEA.

Frequently Asked Questions

Q: What delivery options are available for Zoom Meetings (v1.0)?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

Q: How many CPD hours does this course provide?

The 1-day Zoom Meetings (v1.0) course provides up to 3.3 CPD hours of structured learning. CPD certificates can be provided upon request.

Q: What is the duration of the Zoom Meetings (v1.0) training?

The training takes place over 1 day(s), with each day lasting approximately 4.00 hours including breaks for lunch and refreshments.

Q: Do you provide corporate training for Zoom Meetings (v1.0)?

Yes, we provide corporate training, dedicated training, and closed classes for Zoom Meetings (v1.0). Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

Q: Why choose Nexus Human for Zoom Meetings (v1.0)?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your Zoom Meetings (v1.0) training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

Nexus Human

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